

## OLIVE VISITOR ACCESS SYSTEM QUICK GUIDE

Olive Visitor Panel Number

**084 980 0043 Main Gate**

Communication with the system is only possible if your phone number is listed on the Estate database

### When your visitor arrives at the gate

- Step 1:** Your visitor must type in your telephone or unit number followed by the "dial" button
- Step 2:** A call will be placed by the ClickOn panel to your phone allowing you to communicate with your visitor
- Step 3:** Press **9** on your phone to grant access to your visitor, an "access granted" voice will be heard and the gate will open
- Step 4:** If you do not want to grant access to the visitor press **###** on your phone, an "access denied" voice will be heard

Access Granted



Access Denied



### When your visitor exits

Once you have granted access to your visitor by pressing 9 on your phone your personal exit pin number (obtained from the caretaker) will automatically be activated to let your visitor exit for a 48Hr period

Please give your visitor your exit pin number which must be typed in on the exit keypad to open the gate.

Should your visitor stay for longer than 24Hrs simply phone the gate number listed above to activate your exit pin for one count at the gate, if you have more than 1 visitor that has exceeded the 48Hr period, a second call will have to be made to the gate number listed above

When phoning the gate number, ensure that your telephone caller ID is on, the gate number will ring twice and the call will be terminated by the gate unit once the system has identified your telephone number and activated your exit pin

The exit pin number count equals the number of visitors you have granted access for to the Estate

Only telephone numbers listed on the database can activate exit pin codes

## Pre-clearance of visitors via sms

**This Feature is only available via cell phone**

- Step 1:** Ensure that your cellular number is loaded on the database, if it is not listed the sms features of the system will not work for you
- Step 2:** Decide on how many of your visitors you would like to pre-clear for the day
- Step 3:** If you want 3 visitors to have pre-clearance access codes, send the following sms **c 3** to the visitor panel at the number listed above

A maximum of 10 codes can be requested

- Step 4:** You will receive a reply from the visitor panel reading as follows: ACCESS CODE 42587 IS VALID 3 TIMES . CODE EXPIRES 23 JUNE 23:58

Forward this sms to your visitor/s who in turn use the code on the keypad at the Entrance and Exit to gain access and egress to the Village

Access codes will only work for the number of times they were requested and will automatically expire after 24 hours from time of issue



## Future Dated Pre Clearance Codes

Should a future dated pre-clearance code be required for your visitors the procedure will be as in step 3 of pre-clearance codes, simply add the date to the code sms

The format is as follows:

**c xx yymmdd (note the space before and after xx)**

**c**=Code command

**xx**=Number times the code must work

**yy**= Year i.e. 2005

**mm**=Month i.e. 01 to 12

**dd**=Day

### Example:

If you are having a function at your home on the 25th December 2005 and you require 10 codes for the day, send the following sms:

**c 10 051225**

Future dated codes can be requested up to six months in advance

## Future Dated Codes

Future Dated code SMS

SMS Reply

